

# Booklet/Brochure

## A4

(210 x 297mm)



bleed area: 3mm on each side



document size: 210 x 297mm



5mm quiet border

(text or images that you wish to not have cut off  
should not exceed this border)

If your brochure has more than 20 pages and  
will be staple-bound leave larger margins on the  
binding edge.

Please provide a PDF file as single pages  
with crop marks.